



INNOVATING TOGETHER. Creating innovative products together with colleagues, customers, and partners and exploring new paths. As a leading technology group—this is what moves us. Around 50,000 employees in over 60 countries strive for solutions that support sustainability. Our world is growing closer together and changing rapidly. Do you feel ready to rise to new challenges and to seize opportunities? Do you want to contribute to designing the future with us?



Accounts Payable Specialist

Responsibilities:

- Performs the Accounts Payable process from the supplier invoice entry until the processing within the ERP system
- Executes the payment process in strong collaboration with the local entity
- Performs credit memo handling
- Resolves open issues with the local entity
- Communicate to local entity the need of creation/modification of vendor master data, if data is not created
- Performs Accounts Payable reconciliation (GL vs SL)
- Offer audit support for activities in scope
- Assure ad hoc support for projects, initiatives

Our expectations:

- Experience in accounting, finance or a related field would be a plus
- Good English and French language skills, any additional foreign language knowledge is appreciated
- Experience in the Accounts Payable area would be an advantage
- Computer skills related to Microsoft Office (Word, Excel, Power Point)
- SAP Knowledge or different ERP
- Strong analytical skills
- Typing proficiency and accuracy
- Team player, confident, hard working person

If you like to make a difference and if you would like to be a part of a growing, successful company, then this is the moment to join Freudenberg and become part of a great team! Please send us your resume to hr.romania@freudenberg-pm.com.